



## TOWN ADMINISTRATOR'S REPORT

**May 17, 2022**

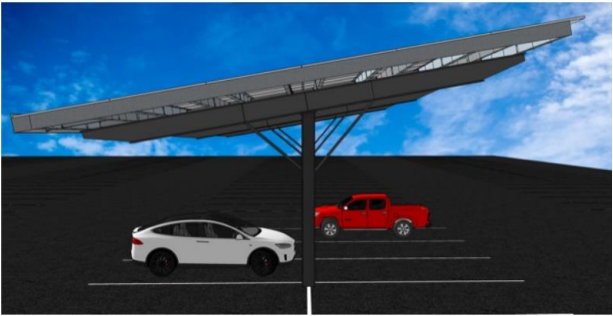
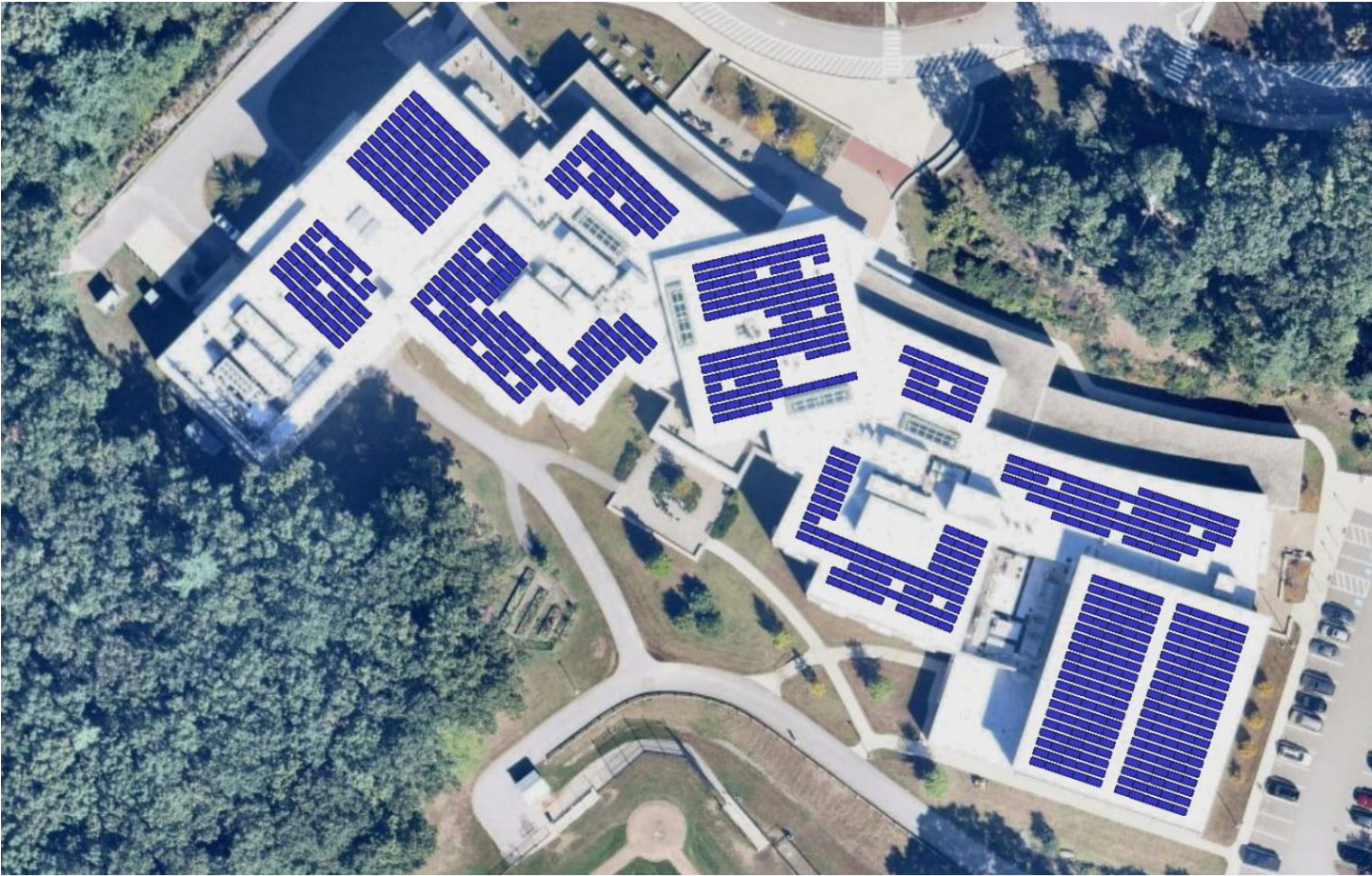


### **ADMINISTRATION:**

- Town Administrator (TA) Greg Johnson encourages the public [to subscribe](#) to the regular newsletter edited by Assistant Town Administrator (ATA) Megan Zammuto that highlights current and future projects, new businesses and upcoming public meetings.
- TA Johnson and Human Resources (HR) Manager Stephanie Duggan continue negotiations with Firefighters, LIUNA Professionals and Public Works Laborers unions, as well as Fire Chief, Director of Public Works and Assistant Town Administrator personnel contracts.
- TA Johnson and Town Accountant Lauri Plourde attended and answered questions of the Finance Committee's Charter directed public hearing to review articles for Town Meeting.
- TA Johnson and other town staff served as panelists for the Maynard High School Senior Project Presentations.
- TA Johnson is planning to use Personal Time Off (PTO) on Friday, May 20, 2022, and from June 21-24, 2022.
- Town offices will be closed on Monday, May 30, 2022, in observance of Memorial Day.
- Due to the recent increase in COVID cases in Middlesex County and Maynard, the Maynard Board Of Health has recommended another outdoor Town Meeting. As a result, the Town Moderator has made the decision to postpone Monday night's Annual Town Meeting to another date and time to be announced. There will be no Town Meeting on Monday May 16th and we shall inform you of the new date and location once the appropriate planning has been completed next week.
- The Maynard Public Schools' School Committee approved the proposed solar array project to be located at the Maynard High School, on the roof and adjacent east parking lot, as presented by Solect Energy, at the Committee's meeting on Thursday, May 12, 2022. The Town will continue to work with the



Superintendent's Office, our consultant for the project, and Solect, for the further development and planning of the project.





- Green Meadow Elementary School, Future Project:
  - The public is encouraged to attend the second public forum from the Green Meadow School Building Committee on May 17, 2022 at 7:00pm via Zoom. [A flyer for access information is found on the town's website.](#)

**GREEN MEADOW ELEMENTARY SCHOOL BUILDING PROJECT**

**COMMUNITY FORUM #2**

HOSTED BY  
THE GREEN MEADOW SCHOOL BUILDING COMMITTEE

Join us for a community meeting to learn about and share your thoughts on a new or renovated school project!

Join Zoom Meeting on Internet  
<https://us06web.zoom.us/j/82244194197>  
Passcode: maynard

Join Zoom Meeting by phone  
1-646-558-8656 (New York)  
Meeting ID: 822 4419 4197  
Passcode: 8020525

TOPICS OF DISCUSSION INCLUDE:  
Project Schedule  
Building & Site Design Options  
Community Feedback

**MAY 17TH, 2022**  
**7:00PM**

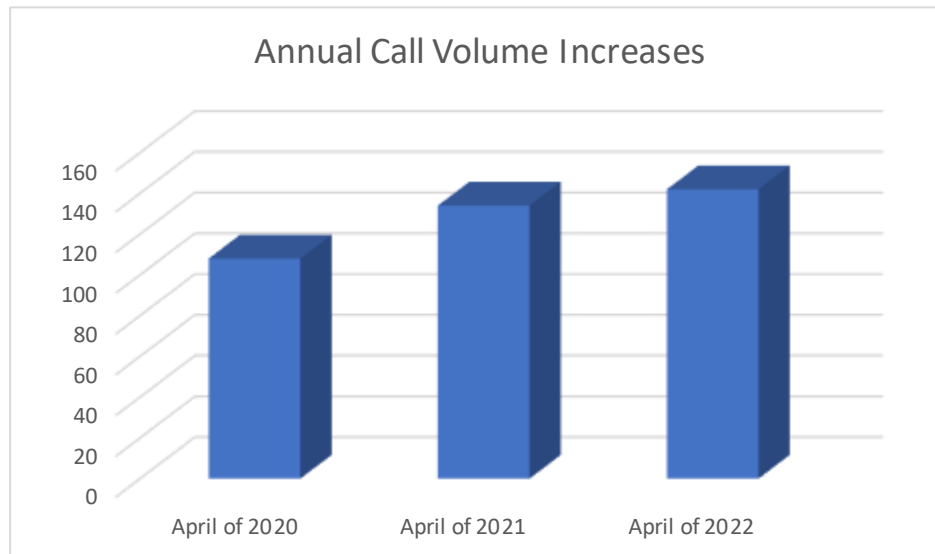
**Colliers**  
Project Leaders

**MVG**  
MOUNT VERNON GROUP ARCHITECTS

- The town's contracted Owner's Project Manager (OPM), "Colliers", has created [an online survey](#) to assist in collecting community feedback on the design alternatives for the future of the Green Meadow Elementary School. The [link to the survey is here.](#)

## FIRE DEPARTMENT:

- In April, the Maynard Fire Department responded to 142 emergency requests for services. This is compared to 134 emergency requests for service in April 2021 and 108 in April 2020. We continue to see a rise in emergency call volume compared to last year.



- We have continued issuing permits and reviewing plans for fire prevention. In April, we had 69 recorded fire prevention-related activities, including inspections. The majority of our inspection requests continue to be handled by the on-duty captain in addition to their other duties and increased call volume.
- The Maynard Fire Department conducted 84 training sessions in April.
- We had 104 maintenance-related activities in April.
- On April 25, we had a basement fire in the early morning hours. Ambulance 1 was en route to Emerson Hospital at the time of dispatch, leaving only a crew of three to start initial fire operations. However, the crew made an aggressive attack, and the fire was brought under control quickly. We received help from Stow, Concord, Sudbury, Boxborough, Hudson, Professional EMS, and the District 14 Fire Investigation Team.
- The construction of the new fire station remains behind due to supply chain issues. A plan has been worked out by the electrical contractor that will hopefully lessen the delay. The building is taking shape for everyone to see as they travel through town. To date, there have not been any major changes to the project.



## **POLICE:**

### **Incidents:**

- On April 2nd, Officers responded to the Coolidge School for a report of teenagers that spraypainted a window on the backside of the structure. The incident was documented.
- On April 7th, while on an area check of the Beijing School Officers observed damage to the window of the building. The building was searched, and no one was located inside. The property management was notified and advised that earlier in the week two males were observed inside of the building but left when he arrived on scene. The damage was documented and photographed.
- On April 8th, Officers responded to Enterprise Rental to take a report of a stolen vehicle. The rental had been scheduled to return in December. The rental company was on contact with the individual's mother

who stated the vehicle was located in Wrentham. The vehicle was located by Wrentham Police Department and removed as stolen from NCIC.

- On April 15th, Officers responded to a report of an elderly person requesting a ride to New Hampshire at the Boys & Girls Club. The individual was known to the Police Department and was returned safely to her residence.
- On April 15th, an Officer was flagged down near McDonald's for a report of a hate group sticker found on a light pole. The sticker was removed, and the incident was documented.
- On April 20th, Officers responded to Pine Street with the Fire Department for a report of smoke in the basement of the residence. The residence was evacuated upon arrival. The Fire Department took command of the scene, and the fire was knocked down.

### Community Outreach

- April 10th – April 16th was National Public Safety Telecommunicators Week. We introduced and celebrated each of our Public Safety Dispatchers on our social media!
- The Massachusetts State 911 Department presented our Public Safety Dispatchers with a certificate of appreciation.
- On April 29th, SRO McCann and JDP Black met with the 7th grade students to discuss safe social media use. It is a helpful tool for us to stay connected to our family and friends. These days, the use of social media is much more prevalent amongst our youth. It is important to reinforce safety messages and kindness.



### Training

- Deputy Chief Troiano attended In Service Training in Lowell. Detective Seeley attended CIT training in Somerville.
- Officer Davoll attended CIT training in Somerville. Officer Moore attended CIT training in Somerville.
- Communications Supervisor Finnerty attended CIT training in Worcester.
- Dispatcher Luther attended CIT training in Worcester.

- Sergeant Petersen attended In Service training in Lowell.
- Lieutenant Cushing attended In Service training in Lowell.
- Officer Gennaro attended Field Training Officer training in Southbridge.
- Officer Davoll attended Field Training Officer training in Southbridge.
- All Police Officers and Public Safety Dispatchers participated in a Department Wide Training Day. Topics Covered:
  - Health and Wellness.
  - Officer Involved Shooting.

#### **Animal Control:**

- Total Number of Calls: 13
  - Animal/Wildlife Calls: 7
  - Miscellaneous: 5
- Annual Rabies Clinic held April 2, 2022
  - 25 Vaccinations administered

#### **Motor Vehicle Stops:**

##### Action Taken:

Civil Citation: 10

Written Warning: 41

Verbal Warning: 142

Arrests( Motor Vehicle Related): 4

Criminal Complaint: 12

*Total Motor Vehicle Stops: 209*

#### **Motor Vehicle Accidents:**

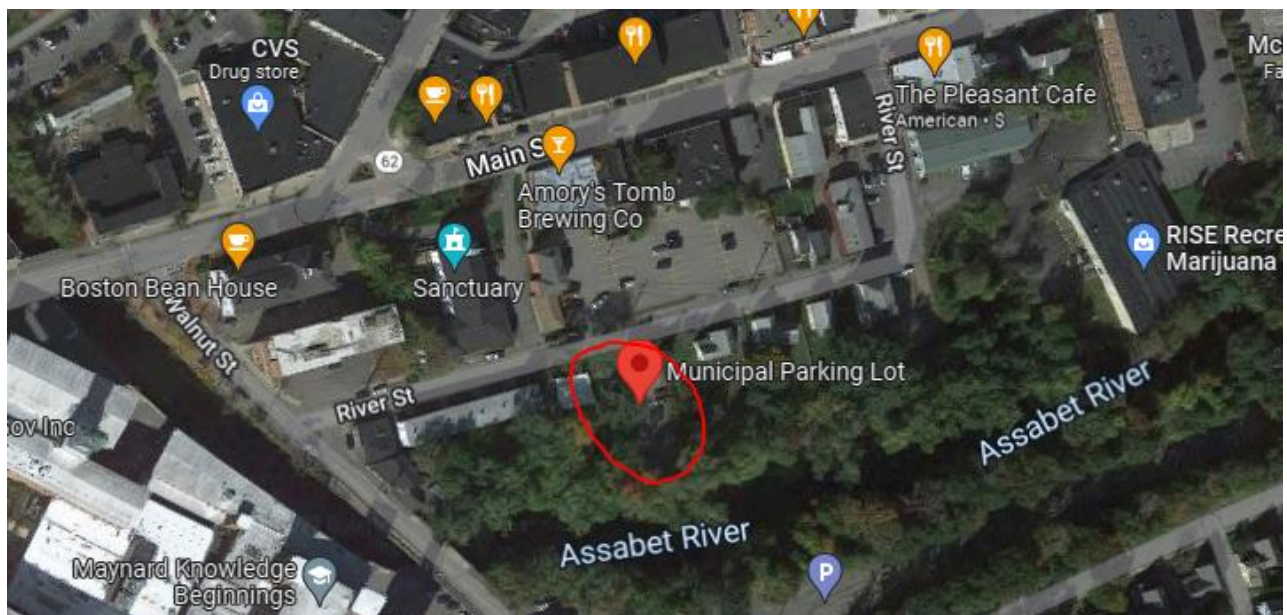
<u>Location</u>	<u>Number of Motor Vehicle Accidents</u>
Concord Street	1



Digital Way	1
Great Road	1
Lewis Street	1
Main Street	2
Mill & Main Place	1
Parker Street	3
Waltham Street	1
<i>Total</i>	<i>11</i>

## PUBLIC WORKS:

- Next available chipping services are offered on June 11th.
- The Department of Public Works & Central Mass Signal will be starting lighting installation work scheduled for Monday, May 23rd in the municipal parking lot located on River Street. We ask that all user of the municipal lot find other accommodations between the dates of May 23rd through May 27th, as the municipal lot will be closed during construction. Thank you for your patience as we continue to move forward with improving our community.





## **MUNICIPAL SERVICES:**

- Members of the Development Agreement Review Team met on May 11th to discuss the Draft Development Agreement for the Powder Mill Road/Waltham Street project. A draft document has been sent to legal counsel for their review.

### **Planning**

- A special permit was granted by the Planning Board for a Fast-Food Restaurant (Jersey Mike's) at the Maynard Crossings mixed-use development. The business will be located in R7 at 3 Digital Way within the Maynard Crossing project.

### **Conservation**

- Conservation Commission approved the demolition of the 115 Main Street structures at their meeting on May 12th.

### **Public Health**

- Town staff met with legal counsel on May 9th to discuss the outstanding compliance issues at several units on Railroad Street. The team discussed next steps to bring the property into compliance.
- The Board of Health met on May 11th to discuss COVID-19 precautions regarding the Annual Town Meeting. The Board voted to recommend an outdoor meeting to manage the spread of the COVID-19 virus.
- A Hearing on Request for Preliminary Injunction will be held on May 16th at 2:00PM regarding outstanding violations at 185-187 Main Street.